

**Regular Meeting  
Nioga Board of Trustees  
August 22, 2023  
Nioga Headquarters**

Proposed

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, August 22, 2023.

**In-person:** Charles Begley, Jeffrey Laub, Kristi Miller, Craig Bacon, Jeanne Tuohey, Patty Nagel, Andrea Fetterly, Marilyn Zaciewski and Howard Balaban

**Staff members present:** Thomas Bindeman and Laura Jeffery

**Excused:** Dan Haight, Lisa Erickson

**OPEN HEARING:**

There was no business brought forth in the Open Hearing.

**CALL TO ORDER:**

Mr. Begley called the meeting to order at 6:30 pm.

**PLEDGE OF ALLEGIANCE:**

Mr. Bacon led the Board in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**Action:** It was moved by Mr. Bacon to accept the minutes from the June 20, 2023 meeting. Ms. Nagel seconded and the motion carried.

**COMMITTEE REPORTS:**

**Finance and Audit Committee:**

The Monthly Budget Reports for June and July 2023 were included in the Board Packet. Also included was the Monthly Payroll Report.

Schedule of Payments

June 2023	
2023-06PR, GF, & SRF	\$ 23,833.20
LAA Account 2023-06	\$ 1,065.39
July 2023	
2023-07PR, GF & SRF	\$ 102,376.86
LAA Account 2023-07	\$ 43,361.64

Thomas Bindeman reviewed the accounts and also stated State Aid is starting to come in for member libraries.

**Personnel Committee:**

Ms. Miller updated the Board on the Executive Director's evaluation. She stated the forms were emailed out earlier in the week or printed copies are available, the forms are due back to Ms. Miller by 8/29/23.

**Buildings and Grounds:**

Mr. Begley reported for Mr. Haight.

There will be a committee meeting for Buildings and Grounds at 5:00 pm, September 26, 2023.

**PRESIDENT'S REPORT****Committee Assignments:**

Committee Assignments were handed out at the meeting.

**Action:** It was moved by Ms. Tuohey to accept the Committee Assignments. Mr. Balaban seconded and the motion carried.

**Resignation of Casey Spark:**

**Action:** It was moved by Mr. Laub to accept the resignation of Casey Spark. Ms. Zaciewski seconded and the motion carried.

**Appointment of PT Library Clerk:**

**Action:** It was moved by Ms. Zaciewski to accept the appointment of a part time clerk, Christie Carney. Mr. Balaban seconded and the motion carried.

**Update on State Funding:**

Mr. Begley stated more information will be coming soon regarding next year's funding.

**EXECUTIVE DIRECTOR'S REPORT****Communications:**

Mr. Bindeman reported that in an attempt to improve communications with the member libraries the following actions were completed:

1. Spring Directors meeting was held on June 14<sup>th</sup> at Nioga headquarters (summery report was included in Board packet).
2. System Advisory Committee (SAC) was held on July 26<sup>th</sup> at Nioga Headquarters (summary report was included in Board packet).
3. Directors call was held on August 9<sup>th</sup> (summary report was included in the Board packet).

**Barker Library Update:**

A report was included in the Board packet from Director Lisa Thompson of the Barker Public Library. The report summarized the meeting of the Board of Trustees of the Barker Public Library held on July 10<sup>th</sup>. Over sixty people attended the meeting. The meeting evolved into a "loud discussion".

**Proposed Collection Development Policy for the Nioga Library System:**

Mr. Bindeman distributed the proposed "Collection Development Policy" for the Nioga Library System. He reported that the present policy is over 15 years old. It needs to be updated. The proposed policy is a product of many hours of discussion and review. He asked the Trustees to review the document before the next meeting.

## **Communication, Advocacy and Outreach Report**

### **2022/2023 Construction Grant Update:**

Thomas Bindeman gave an update on member libraries state construction applications from last year, four member libraries have received their award letter.

### **2023/2024 Construction Grant Update:**

Thomas Bindeman stated ten member libraries are interested in applying this year. Three of the ten have not started the application process as of today's date (summary report was included in the Board packet.

### **Patron stats/Items Owned:**

A monthly report was included in the Board packet.

### **Youth Services Update:**

A month report and Newsletter was included in the Board Packet

### **Extension Services Update:**

A monthly report was included in the Board Packet

## **MEMBER LIBRARY DIRECTORS' AND TRUSTEES' COMMENTS, ISSUES AND CONCERNS:**

Mr. Begley stated a concern, after Covid-19, libraries are experiencing harry times.

### **OLD BUSINESS:**

None presented

### **NEW BUSINESS:**

Mr. Balaban shared an interested in the game "Battle of the Books". He described the program to the Board. Expressed an interest in initiating a program within the library system.

### **OTHER:**

None presented

### **NEXT SCHEDULED BOARD MEETING:**

The next Nioga Board Meeting is: **September 26, 2023.**

### **ADJOURNMENT:**

The meeting was adjourned at 7:17 pm.

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Secretary