

**Regular Meeting
Nioga Board of Trustees
April 20, 2021
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, April 20, 2021 via teleconference.

Present: Craig Bacon, Charles Begley, Mary Anne Braunbach, Dan Haight, Jeffery Laub, Kristie Miller, Marcia Riley, Brenda Whipple, and Marilyn Zaciewski

Via Zoom: Jonathan Incho

Staff members present: Tom Bindeman, Lisa Erickson and Laura Jeffery

Pledge of Allegiance was led by Mr. Haight

OPEN HEARING

There was no business brought forth in the Open Hearing.

CALL TO ORDER

Mr. Begley called the meeting to order at 5:40 pm.

APPROVAL OF MINUTES

Action: It was moved by Ms. Braunbach to accept the minutes from the March 16, 2021 meeting as presented. Mr. Incho seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee

The Monthly Budget Reports for March 2021 were included in the Board Packet.

Schedule of Payments - March

General Fund 2021 03-G \$74,569.19

LAA Account 2021 03-L \$ 2,195.95

March 2021 Employee Monthly Payroll Reports were also included.

Mr. Haight reported that he had perused the accounts and they are acceptable.

Nominating Committee

Mr. Incho gave an update on Board vacancies.

- Trustee at Large
- Genesee County

Mr. Incho gave a report on the slate of Officers for 2021:

- President – Mr. Begley
- Vice-President – Ms. Braunbach
- Treasurer – Mr. Haight
- Secretary – Ms. Miller

Action:

Ms. Riley made a motion to accept the Slate of Officers for 2021 as presented.
Mr. Bacon seconded, and the motion carried.

Program Committee

Ms. Zaciewski updated the Board on plans for the Annual meeting scheduled for Thursday, September 2, 2021 at Krull Park.

PRESIDENT'S REPORT

Staff Appointment

Action: Mr. Bacon made a motion to accept the appointment of Part Time Administrative Assistant, Laura Jeffery. Ms. Whipple seconded and the motion carried.

Trustee Roster

A Trustee Roster was included in the Board Packet.

Committee Assignments

Mr. Begley reviewed Committee Assignments.

Patron Counts/Items Owned

These documents were included in the Board Packet.

ALA 2021 Special Report on Covic-19

This report was included in the Board Packet.

Charge to Committees

Mr. Begley charged the Nominating Committee:

- Review slate of Candidate's for 2021 Elections
- Review slate of Officers for 2021/2022

Mr. Begley charged the personal committee:

- Review and finalize of Executive Director.

EXECUTIVE DIRECTOR'S REPORT

Update on 2019/2020 State Budget

Tom Bindeman gave an update on the 2019/2020 Budget.

Clarification of State Aid for FY 2021

Tom Bindeman gave an update on Clarification of State Aid for 2021.

Central Library Minimum Standards

Tom Bindeman gave an update on the Minimum Standards for the Central Libraries

Union Contract Update

Tom Bindeman gave an update on the Union Contract. He reported that presently there is no union president, vice president or secretary to sign the contract.

Sexual Harassment

New York State law requires that education/business organizations conduct at least one workshop a year on sexual harassment prevention. Nioga plans to have a workshop for Trustees.

Action: Mr. Laub made a motion to approve up to \$1000.00 funding for a sexual harassment workshop per year. Ms. Miller seconded and the motion carried.

Re-Opening of Libraries in NY State

Tom Bindeman gave update from the State's monthly snapshot data regarding open hours and current services for member libraries.

Paycheck Protection Program (PPP) Grant Funds

Action: Mr. Bacon made a motion to accept \$128,000 PPP grant funds. Ms. Riley seconded and the Motion carried.

COMMUNICATION, ADVOCACY AND OUTREACH UPDATE

Update on State Construction – Additional Funds

- Nioga Grant – Zoom Room

Action: Ms. Braunbach made a motion to submit the State Construction application for the teleconference room (*Zoom Room*). Mr. Haight seconded and the motion carried.

- Barker – Additional funds

Action: Ms. Whipple made a motion to apply additional grant funds to the Barker Public Library. Ms. Riley seconded and the motion carried.

Budget Votes

Hollwedel Memorial Library's first budget vote will be held on May 18th. Tom Bindeman and Lisa Erickson are currently in discussions with the Byron-Bergen Public Library and the Haxton Memorial Library regarding future budget votes.

Update on the NFL seat

The Niagara Falls Public Library Board continues to look for a replacement for the seat vacated by Christine Forster.

Youth Services Update

A report on Youth Services was included in the Board packet.

Extension Services Update

Reports for the month of March/April 2021 were included in the Board packet.

Old Business

There was no Old Business to discuss.

New Business

There was no New Business to discuss.

ADJOURNMENT

Secretary